

Pacific Coast Alpaca Network (PCAN)
Minutes of Meeting Held Saturday, May 5, 2007
Port Place Mall Food Fair, Nanaimo, BC

Present: Jim Duncan President
Dave Kydd Treasurer
Linda Prowse Secretary
Diane Lee Director
Nicole Champagne Director

Regrets: Jen Apostoli Director
Daniel Eslake Director
Dave Turrie Director

The meeting was called to order at 9:55 a.m.

1. Approval of the Agenda

The members agreed that Nicole Champagne would be a Director and that Linda Prowse would be the Secretary for PCAN.

It was MOVED by Linda and Seconded by Diane that the Agenda be approved.

CARRIED

2. Minutes of March 22, 2007

It was MOVED by Linda and SECONDED by Diane that the minutes of March 22, 2007 be approved as written.

CARRIED

3. Financial Report

Dave noted that there was a surplus of approximately \$650 funds from the 2007 Pacific Coast Alpaca Show funds. He presented the financial report (Attached) and noted that there is approximately \$8938 in the PCAN bank account. He said that there are now 18 paid members in PCAN.

It was MOVED by Diane and SECONDED by Nicole that the financial report be accepted.

CARRIED

4. Website Report

Nicole reported the following:

- a) The cost to have the PCAN website for 1 year is \$119.40 with unlimited pages
- b) The PCAN URL is www.pacificcoastalpacanetwork.org. The mirror web site pacapacific.net will not be renewed next year.
- c) The results from the 2007 Pacific Coast Alpaca Show are now posted, and Nicole would appreciate members sending her some good pictures of the alpaca show to be posted.
- d) There are a number of educational articles that will be posted on the website in the near future.
- e) It was suggested that the members add the www.pacificcoastalpacanetwork.org link to their website.

A general discussion took place regarding what should be posted on the PCAN website, and the following suggestions were made:

- a) It would be beneficial for PCAN members to make the PCAN website one of their home pages to help boost our website in the internet search engines
- b) Any articles should be Canadian based and generic in nature
- c) A list of PCAN meeting dates, conference and show dates, seminar dates, etc
- d) PCAN minutes
- e) Alpaca health articles
- f) Having a map showing the location of all the PCAN members' farms
- g) Look into having a Blog
- h) Each member farm being able to have a brief farm summary (example – The Alberta Alpaca Club Website)
- i) Update the logo to make it into a graphic depicting the BC west coast

It was noted that Executive would be the body that approves what is posted to the website.

5.1.1 2007 Pacific Coast Alpaca Show

Jim thanked all the members who participated in the recent alpaca show. There were a total of 137 animals at the alpaca show this year, being the biggest show ever. A number of suggestions were made for next year's show, including:

- a) Having a photo contest (funny, general, etc)
- b) Putting an advertisement about our Show's product event in The Island Shuttle (Spinners and Weavers newsletter)
- c) Perhaps we could sponsor a banquet ticket for the Show vet
- d) We could get our signs up earlier so the public are informed of the show earlier
- e) Do we want to pursue getting a photographer to take pictures of the winning animals?
- f) Put in the application form a reminder that people who attend the show need to attend the entire show and also a reminder that it is everyone's responsibility to clean up their own alpaca stall at the end of the show.
- g) We could have more chairs around the show ring as we seem to be getting more members of the public attending.
- h) We should keep our sponsorship levels the same so that they continue to start at \$50.
- i) On the Show "to do list" we need to add "designating an announcer"
- j) See if the manager of the venue can turn the exhaust fan on to help with bringing down the humidity inside the building
- k) We need at least 2 people at the ribbon table.
- l) Animals can continue to compete in the show if their CLAA registration is "pending", however, any prize money won by an unregistered animals will not be dispensed until the animal is registered.

It was agreed that Dave would try to book Arbutus Meadows again for March 29 and 30, 2008 for next year's show. Dave will also contact Canadian judge Jane Tellier to see if she would be available for the 2008 Show. Further, Dave will book the hotel venue after we confirm the dates for the alpaca show.

5.2 2007 Alpaca Canada Conference

The second annual Alpaca Canada Conference will be held in Kelowna this Fall. Diane has been in touch with a conference organizer, and this person was keen on having PCAN and/or individual volunteers take part in the Conference.

Diane spoke about the 2006 Alpaca Canada Conference in Toronto and how it was an excellent educational experience.

The Executive felt that generally, PCAN's involvement in the conference would make our organization more recognized and that we should support the conference.

It was agreed that Diane would get more information from the conference organizers as to how they felt PCAN could contribute. Further, Nicole noted that she would post the conference information on the PCAN website.

5.3 2007 PCAN Alpaca Education Seminar

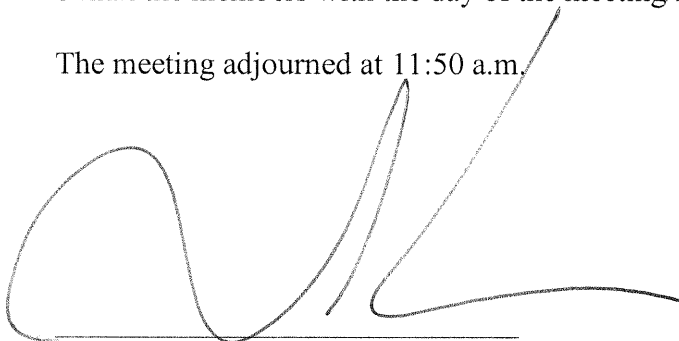
It was noted that Diane would contact Leo at Mill Bay Vet clinic to see if he would be interested in giving a Bio Security talk to the PCAN members.

Dave reminded everybody that he is still interested in putting on a cria clinic, and for members to contact him if they lose a cria that could be donated so the clinic can be held.

6. Next General PCAN Meeting

It was agreed to hold the next PCAN meeting on the same day as the educational seminar. It was agreed that once the seminar date was established, that Linda would e-mail the members with the day of the meeting/seminar.

The meeting adjourned at 11:50 a.m.

A handwritten signature in black ink, appearing to be 'Linda Prowse', written over a horizontal line. The signature is fluid and cursive, with a large loop on the left side and a long, sweeping tail on the right.

Linda Prowse, Secretary

2007 ALPACA SHOW
 FINANCIAL REPORT – May 5, 2007

Attachment

2007 Pacific Coast Alpaca Show	sponsor	Alpacas	pen	sale anim.	dinner	total
fees due	3350	4050	650	743	1394	10187
fee not yet collected						-150
silent auction						2258.50
knitting competition						20.00
2006 unclaimed prize money						
Judge						
Air						
hotel						220.40
meals						
gift						50.62
rate					1150 US	1400.00
facility						1399.20
insurance						395.00
heaters & chairs						272.85
ribbons						450.00
dinner						1642.63
BBQ						91.58
banner						
help						50.00
prize money-cash					\$3,780	
cash deposited					(\$30)	
cash paid for help					140	
prize money-cheques					1820	5710.00
PCAN (surplus)/deficit						(633.22)